



# CONSTITUTION AND RULES OF THE BILLY STEEL DARK BLUES

## 1. TITLE

The Club shall be called "The Billy Steel Dark Blues".

## 2. OBJECTS

The objects of the Club are to promote the support of Dundee Football Club and to organize and enhance the social activities of members.

## 3. MEMBERSHIP

Membership of the Club shall be restricted to such numbers as the Committee from time to time decide and to those persons, who in the opinion of the Committee, are suitable individuals for membership. Eligibility for admission as members shall fall into the following categories:-

- (i) Ordinary Membership
- (ii) Honorary membership

### (a) Ordinary Membership

Individuals may be admitted to the Club as Adult Members where they are 16 or more years of age, have made due and proper application to the Club in terms aftermentioned and have paid the annual subscription which shall be fixed from time to time by the Committee (hereinafter defined) as a single subscription due in the respect of this category of membership.

Individuals may be admitted as Junior Members where they are under 16 years of age, having made due and proper application to the Club in terms aftermentioned and have paid the annual subscription which shall be fixed from time to time by the Committee (hereinafter defined) as a single subscription due in the respect of this category of membership. Applications by Junior Members shall be subject to the written consent of the Junior's parent/guardian.

### (b) Honorary Membership

The Committee may appoint as an Honorary Member any person who in their opinion and by reason of the member's services to the Club is deemed worthy of such appointment.

Honorary Members shall not be liable for payment of any entrance fee or annual subscription and such members shall enjoy the status of Ordinary Members and shall be entitled to such privileges and advantages of membership as the Committee determine.

## 4. APPLICATION FOR MEMBERSHIP

Applicants for Membership of the Club shall on being invited by the Committee to do so complete an application form of a type to be determined by the Committee. Such application form to bear the signature of the applicant together with signature of a proposer who must be an existing Adult Member of the Club. All completed application forms shall be returned to the Secretary of the Club.

The decision on admission as a member shall be taken by the Committee. Admission shall be by majority vote of the Committee. The Committee reserves the right, without giving any reason, to refuse to admit any applicant as a member.

On admission a new member shall be notified and furnished with a copy of the Constitution and Rules of the Club. Membership of the Club shall cease on the occurrence of any of the following circumstances:-

- (i) The Member shall wilfully refuse or neglect to comply with any of the Club's Rules:
- (ii) The Member shall be guilty of any conduct objectionable to other members of the Club or contrary to the interests of the Club:

- (iii) The Committee pass a resolution for expulsion of the member provided that not less than one weeks' notice in writing has been given by the Secretary of the Committee to any such member against whom the resolution is to be proposed together with notification of the nature of the allegations made against that member. A member against whom such resolution is to be proposed shall be entitled to give full explanation in writing or to attend the meeting of the Committee at which the resolution is to be proposed.  
The Committee shall have an absolute discretion to accept or reject any such explanation or defence and its decision concerning that member shall be final:
- (iv) The member by notice in writing to the Club resigns his membership in which case the resignation shall be effective as of the date specified in such notice or the expiration of that member's current year of membership whichever is the earlier or:
- (v) The annual subscription of a member shall be outstanding for more that twenty eight days after the due date of payment unless the Committee resolve to extend such period in which event the membership shall expire at the end of such extended period if the subscription remains outstanding.

## **5. SUBSCRIPTION**

### **(a) Annual Subscription**

The amount of the annual subscription for the year following in respect of the Ordinary Members shall be determined annually at the Annual General Meeting. It shall be at the discretion of the Committee to reduce the amount of annual subscription for a member who joins part way through the membership year.

### **(b) Due Date**

Subscriptions shall be due on a date to be fixed by the Committee for the ensuring year. The Committee may withdraw facilities from defaulting members and in due course take such other action as they may be entitled to by the Constitution and Rules.

### **(c) Exemptions**

Honorary Members shall pay no subscriptions.

### **(d) Manner of Payment**

The manner of payment of subscription acceptable by the Club shall be determined by the Committee.

## **6. MEETINGS**

### **(a) Annual General Meetings**

The Annual General Meeting of the Club shall be held not later than 30th June in each year unless for special reasons the Committee otherwise decide. The Secretary shall call the Annual General Meeting of the Club by intimation to all members giving not less than fourteen days' notice in writing in which notice shall also specify the place, day and time of the meeting and the business agenda of the meeting.

### **(b) Special General Meetings**

A Special General Meeting may be convened at any time of a resolution of the Committee, or on the instructions of the Chairman or on a resolution to the Secretary of the Club signed by not less than 50% of the total Membership. On receipt of such resolution, instruction or requisition the Secretary shall within one week of the date of receipt issue a notice calling a Special General Meeting to be held not later than two months from the receipt of the resolution, instruction or requisition and giving full particulars of the purpose for which the meeting is being called. Unless otherwise indicated in the Constitution and Rules, at least seven days' clear notice of any such Special General Meeting must be given.

### **(c) Extraordinary General Meetings**

All General Meetings other than Annual General Meetings and Special General Meetings shall be called Extraordinary General Meetings. Notice of such a meeting shall be given seven days prior to the date on which the meeting is to be held and the notice shall specify the purpose of the meeting. All discussion at the meeting shall be confined to that purpose only.

### **(d) Quorum**

At any Annual General Meeting, Special General Meeting or Extraordinary General Meeting of the Club 3 present and entitled to vote shall form a quorum. In the event of a quorum not being present the meeting shall be adjourned for one week when those present and entitled to vote shall form a quorum.

(e) Chairman

In a General Meeting of the Club the Chairman whom failing the Secretary or if both are absent, a Chairman chosen by the meeting shall preside and shall be entitled, in the event of equality of voting on any resolution before the meeting, to a casting vote in addition to his vote as a member.

## **7. VOTING**

All Members and Honorary members shall be entitled to receive notice, to attend, to take part in discussion and to vote at General Meetings.

## **8. MANAGEMENT**

The Office Bearers of the Club shall consist of a Chairman, Secretary and Treasurer. These Office Bearers together with not less than one and not more than four Members elected to be Committee Members shall form the "Committee". If the Committee comprises of six or more Committee Members, a total of four of their number shall form a quorum otherwise three members shall form a quorum.

The whole administration, business and affairs of the Club shall be under the control of the Committee. The members of the Committee shall be elected and hold office as aftermentioned.

The Committee shall have power to conduct business affairs for the Club including powers to admit members, receive resignations, delete members names from the roll of members when they consider it in the interests of the Club to do so and generally shall have jurisdiction over the members with a view to ensuring the good conduct of the Club.

### **Election of Committee Members**

Apart from the Chairman the members of the Committee shall hold office for a term of not more than three consecutive years but shall be eligible for re-election to the Committee at the Annual General Meeting at which they would have otherwise retired from office. The Chairman shall be elected to office for one year but shall be eligible for re-election at the Annual General Meeting. A past Chairman shall be eligible for re-election as an Ordinary Member of the Committee.

At the Annual General Meeting in every year one Committee Member of the Committee shall retire, the Committee Members to retire being those longest in office as such since their last appointment. As between persons who became appointed on the same day those to retire shall be selected by lot or ballot as the Committee may from time to time decide.

Should any vacancy occur among the officials of the Club or among members of the Committee, the vacancy may be filled by the Committee from amongst their own number or from the general body of Ordinary Members.

Any person appointed for such purpose shall retain his office only until the next Annual General Meeting but shall at that time be eligible for re-election.

The Committee may from time to time increase or reduce the number of Committee members and may also determine in what rotation the increased or reduced number shall retire from office.

In all cases those persons elected to office shall require to be nominated and the nomination seconded by one Ordinary Member of the Club. Where more than one person is nominated for a particular post voting shall be by ballot or by a show of hands, the method of voting having been determined by the Committee prior to the holding of the Annual General meeting.

For the avoidance of doubt the first Committee Members will comprise the members of the appointed Steering Group who shall also all elect the first Chairman and other office bearers.

## **9. DUTIES OF OFFICE BEARERS**

(a) Treasurer

A bank account will be opened in the name of the Club at such bank and in such manner as the Committee may direct and the Treasurer shall pay all monies received by the Club from any source whatever without any deductions for any purposes whatever to the credit of such account. The Treasurer shall keep such accounts and pay such debts of the Club as the Committee shall direct and, shall when required, render to the Committee or the members at a General Meeting an account of all monies received and expended by the Club.

The Treasurer shall keep a subscription book or books in which he/she shall record payments of members and prepare trading accounts, profit and loss accounts and balance sheets. Such accounts shall be submitted to the auditors of the Club from time to time appointed.

**(b) Secretary**

The Secretary shall attend all meetings (where possible), keep a list of names and addresses of the members of the Club and a subscription book or books in which shall be recorded the subscriptions paid by such members.

He shall carry out any directions of the Committee and take the minutes of the meetings at which he attends.

The Secretary shall handle all correspondence of the Club.

**10. SUB COMMITTEES**

The Committee may delegate any of their powers to a Sub Committee consisting of such member or members of their body as they think fit. Any committee so formed shall in the exercise of the power so delegated conform to any regulation or rules that may be imposed upon it by the Committee.

**11. ACCOUNTS AND AUDITORS**

The financial year of the Club shall end on 31st May. Such accounts and books as are necessary shall be kept to show the financial affairs and intromissions of the Club as aforesaid. Facilities shall be made available to the members to examine these accounts for at least seven days prior to the Annual General Meeting and the notice calling the meeting must give particulars of where the accounts can be examined. One auditor shall be appointed at each Annual General Meeting. Any member of the Committee may be appointed auditor.

**12. TRUSTEES**

The whole property of the Club, both heritable and moveable, at present belonging to or which shall be hereafter acquired by the Club shall be vested in the Office Bearers namely the Chairman, Secretary and Treasurer and their respective successors in office as Trustees and in trust for behoof of the Club.

**13. BORROWING POWERS**

The Committee shall have the power to overdraw the Club's Bank Account to borrow money for the proper running of the Club and for any capital expenditure by the Club and to authorise the granting of securities in connection with said borrowing.

**14. ALTERATION OF CONSTITUTION AND RULES**

The Constitution and Rules of the Club can only be altered by a resolution passed at a Special General Meeting of which at least fourteen days' notice has been give. Any alteration, modification or addition must be approved by a majority of not less than two-thirds of those voting.

**15. BYE-LAWS**

The Committee shall have power to make such bye-laws as it may consider necessary for the good government and order of the Club. These bye-laws will not conflict with the Constitution and Rules of the Club.

**16. LIABILITY OF MEMBERS**

The liability of Members is limited to payment of any subscription or other monies currently due.

**17. DISSOLUTION**

In the event of the members of the Club wishing to wind up the concern, the consent of not less than two-thirds of the members present and voting at a general meeting called for that purpose must be given. On dissolution, the assets of the Club will be distributed equally amongst the members, except that no distribution will be made to any member who has an outstanding annual subscription or other monies due to the Club at the date of dissolution.